



# Technical Advisory Group Issue Paper

AGENDA ITEM: TAGCP12-03  
3 December 2020 – Online

## Consultation Paper Outreach

Summary	The paper provides the TAG with the proposals for the Consultation Paper outreach.
Purpose/Objective of the paper	This paper provides the approach to outreach in the first half of 2021, including the number and nature of events, the focus of outreach events and proposals for attendees.
Other supporting items	N/A
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Actions for this meeting	<u>Comment</u> on the proposals for outreach activities for the Consultation Paper.

# Technical Advisory Group

## Consultation Paper Outreach

### 1. Background

- 1.1 The plan for the project always contained activity to engage globally after the launch of the Consultation Paper. This was for multiple reasons; to increase awareness of the Consultation Paper, encourage relevant communities to think about and engage with the questions raised, and to hear the concerns and thoughts of communities across the world.
- 1.2 This outreach is a critical part of our engagement strategy. However, with the global pandemic significantly impacting travel across the world, we are re-thinking the best way to engage. We are also now addressing the practical arrangements associated with organising these events.

### 2. Regional events

- 2.1 The original plan was for 9 physical consultation events (round tables) across the world, based on regions arrived at through discussion with the TAG and PAG in earlier stages of the project. We are now not planning to hold any physical events and for them all to be carried out virtually.
- 2.2 Holding events virtually provides the opportunity to increase the number of events but needs to be balanced with the resources available in the project team to facilitate each event and provide high-quality preparation and follow-up. This is important as the virtual nature will inevitably impact the ability to capture informal feedback, which normally occurs at such consultation events.
- 2.3 Having more virtual events also provides the opportunity to take account of different languages across regions and creates the possibility, (subject to appropriate funding support), for regional events in selected languages with the use of simultaneous translation.
- 2.4 The project team believes that it can accommodate a maximum of 15 round table events ahead of the close of the consultation period for Part 1. The focus of the round tables would be on Part 1 of the Consultation Paper and the overview section of Part 2. Specific issues would not be covered in these round tables. The proposals for Part 2 issue papers are covered below.

- 2.5 If languages other than English are used, the process of simultaneous translation will require additional time. This will mean that the discussions at meetings in languages other than English will either cover fewer questions, or the events will need to be longer.
- 2.6 We are proposing 13 regional events, based on the regions previously considered for round table events, but with further sub-divisions We propose events to be held as follows:

Region	Language	Proposed Date
East and Central Africa	English	9 March 2021
South East Asia	English	16 March 2021
Caribbean	English	23 March 2021
Southern Africa	English	30 March 2021
Rest of Asia	English	6 April 2021
North America	English	13 April 2021
Europe	English	20 April 2021
Oceania	English	27 April 2021
North Africa	English	4 May 2021
Latin America	Spanish	11 May 2021
Eastern Europe and Central Asia	English	18 May 2021
Middle East	Arabic	25 May 2021
West Africa	French	1 June 2021

Question 1: What are the views on the regions identified. Should consideration be given to splitting any further? If so which ones, and what is the rationale?

Question 2: What are the views on holding events in languages other than English?

Question 3: If languages other than English are to be used, what are views on the languages proposed?

Question 4: Do the proposed dates create any known challenges?

### 3. Meeting structure

- 3.1 Each round table will be scheduled to be no more than 4 hours, which includes time for information, questions and networking. They are proposed to commence at 9.30 am in an appropriate time zone for each of the regions, recognising that for some regions there may be a large spread in time zones. Setting the time zone will reflect the location of the majority of the attendees.
- 3.2 The proposal is that attendance is targeted at around 60 for each round table. Attendance would initially be by invitation only. Invitations would be issued to regulators, standard setters, NPOs, donors, auditors, PAOs and academics from across the jurisdictions within each of the regions. Our current thoughts are that we would need to issue around 100 invitations to get 60 attendees. It will be critical that invitations are targeted at the most appropriate individuals across jurisdictions. If fewer than 60 people accept we could open up the events to either a reserve list or general application.
- 3.3 Each event conducted in English will comprise four 45 minute blocks, plus an introduction, breaks and the opportunity for more informal discussion. Three of the blocks will address questions in Part 1, with the final block addressing the questions in the overview of Part 2. The content of each of blocks will be developed in early 2021. The agenda for each meeting will be as follows:

Welcome	10 mins
Block 1	45 mins
Block 2	45 mins
Break (with opportunity for networking)	15 mins
Block 3	45 mins
Block 4	45 mins
Wrap up	5 mins
Informal discussion (optional)	30 mins
Total time	4 hours

- 3.4 Each 45 minute block would comprise a:
- 10 min introduction
  - 15 minute discussion in small 'break out' groups
  - 20 minute plenary feedback session

Break out groups would comprise 8 groups of approximately 8 individuals, with individuals placed in a series of break out rooms. We have the opportunity to mix the groups for each session or to allow them to develop as a cohort. The

plenary session would invite feedback from the break out groups and encourage a discussion.

- 3.5 Each event will include an informal session for individuals, who wish to continue the conversation provoked by the discussions. If available through the technology we would like to encourage the more informal conversations that would normally take place at a physical event.
- 3.6 For events conducted in other languages, the options will be to reduce the number of blocks to 3 and allow these to be longer (60 minutes) to allow for the simultaneous translation, or for the event to be longer (likely 5-6 hours of elapsed time with breaks).
- 3.7 The main session would be recorded and we will investigate whether we can record, facilitate or be present in the break out sessions. The recordings will be for the benefit of the project team and would not be published.

Question 5: What are the views on the length of the round table and proposed timing?

Question 6: How can TAG support the identification of invitees to the round tables?

Question 7: What experiences can members share of running similar events in their own jurisdictions?

#### 4. Specific Issues consultation proposals

- 4.1 As noted above these round tables are proposed to focus on Part 1 and will not get into the detail of the specific issues papers. Only the identification of sector specific issues and their prioritisation will be included in the round tables.
- 4.2 It is proposed to have a different style of round table for the specific issues. Rather than regional events, over the period from June to August, a series of webinars would be run in different time zones focused on groupings of topics.
- 4.3 It is proposed to run round tables in three different zones all conducted in English. There would be 4 round tables; one covering revenue and grant

expenses, a second covering financial statement presentation and narrative reporting, a third covering the reporting entity and a fourth covering the topics on non-financial assets. This would result in 12 round tables, which would be open to jurisdictions that best match the time zone. This would result in round tables as follows:

Roundtable	Time Zone 1 9.30 am UK	Time Zone 2 9.30 Malaysia	Time Zone 3 9.30 am New York
Revenue and Grant expenses	22 June 2021	23 June 2021	24 June 2021
Financial statement presentation and narrative reporting	6 July 2021	7 July 2021	8 July 2021
Reporting entity	13 July 2021	14 July 2021	15 July 2021
Non-financial assets	31 August 2021	1 September 2021	2 September 2021

- 4.4 As with the first set of events, attendance will be initially by invitation. The list of invitees may, however, be different and the mechanics will be different as some individuals may find more than one time zone available. This will make the process of more challenging and is still under consideration.
- 4.5 The current intention is to run the second set of events in a similar way to the first, but the length of the round tables will need to be flexed to reflect the topics to be discussed. The length of each event would not exceed 4 hours.
- 4.6 Proposals for these events require further development. If it is impractical to run these events as discussion groups, they could be organised as webinars instead.

**Question 8: What are the views on the proposals for events on specific topics?**

November 2020